



CROFTON HAMMOND JUNIOR SCHOOL

Mancroft Avenue
Stubbington
Fareham
PO14 2DE

Head Teacher: Mrs R Leversidge

Telephone: 01329 664451
email: admin@croftonjs.co.uk
Website: www.croftonhjs.co.uk

Dear Parent/Guardian,

Updates to Fixed Penalty Notices

From August 2024, there is now a new national framework for the issuing of Fixed Penalty Notices (FPN) in all schools, where a student has had a period of unauthorised absence.

Under the new national framework, all schools will be required to consider a fine when a student has missed 10 or more sessions for unauthorised absence. There are two school sessions in a day, equating 10 sessions to 5 school days.

From August 2024, the charge for a fixed penalty notice will increase to **£80.00** per child, per adult, increasing to **£160.00** per child, per adult where the fine is not paid within 21 days.

In the case of repeated fines, if a parent receives a second fine for the same student within any three-year period, this will automatically be charged at the higher rate of **£160.00** per child, per adult.

Fines are capped to two within any three year period. Once this limit has been reached, other action such as a **Parenting Order** or **Prosecution** will be considered.

Further guidance can be found on the Gov.uk website:

[Fines for parents for taking children out of school: What you need to know – The Education Hub \(blog.gov.uk\)](#)

Yours sincerely

Mrs Rosie Leversidge
Headteacher